BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
ON-CAMPUS WORK-STUDY POSITIONS

POSITION  Student Office Assistant

POSTED  3/18/2021

DUTIES
Process mailings, filing, entering budget data into Excel documents, running errands, photo copying, scanning, and other duties as assigned.

REQUIREMENTS
Student must have: good interpersonal skills, must be punctual, dependable and dress conservatively, must be proficient in Excel and Word. This position requires high level of accuracy in assignments. Job available May 22, 2021. Prefer freshman or sophomore who can work summers.

DEPARTMENT  Budget Office

CONTACT  Audra Halye

PHONE  389-4700

E-MAIL  ahalye@bloomu.edu

AID TYPE  Federal or State
POSITION  Office Assistant- (Fall 21-Spring 22) 3 positions

POSTED  3/15/2021

DUTIES
Student will work for the Department Secretary, the Dean, and professional staff of the Office of the Dean of Students. Department Secretary will be the direct supervisor. The office is located in the Kehr Union Building, Room 101, Basement level.

Student can work up to 20 hours per week. Work schedule is flexible depending on class schedule.

Duties/Responsibilities:
• Student will run errands for department as needed.
• Student will act as receptionist for department by directing visitors to the department and by answering the phone and taking messages. Student will also direct visitors to other individuals and offices within the building and across campus.
• Student will pick up, sort and distribute mail to staff offices.
• Student will file documents, photocopy, fax and scan for department and be able to do basic maintenance on photocopier (i.e., clearing jams, refilling paper, replacing toner cartridges, etc.).
• Student will do word processing as necessary for department.
• Other duties as assigned.

REQUIREMENTS
• Student should be approved for work-study. Federal financial aid funding preferred.
• Office experience is preferred but not necessary.
• Good interpersonal skills.
• Student must be punctual and dependable.
• Student should dress conservatively and modestly since they are representing the Office of the Dean of Students.
• Student must be proficient in Microsoft Word. Knowledge of Excel preferred but not required.

On-Campus Event Duties (if needed):

Students hired to help out with setting up programs, workshops, or events for the Office of the Dean of Students may be asked to do the following:
• Research, setup, transporting of items to the appropriate area on-campus for set-up of the event.

*You can submit your resume to this email: mmakar@bloomu.edu or in person at the Kehr Union Building, Room 101 – Basement Level.

Contact: Michelle Makar
Phone: 570-389-4734

DEPARTMENT  Student Standards
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
ON-CAMPUS WORK-STUDY POSITIONS

 POSITION  Berwick YMCA-Summer Camp Counselor

 POSTED  3/15/2021

 DUTIES
Assists in the implementation of Youth Enrichment Program activities with school-age youth; Directly supervises youth enrolled in the program; Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies; Adheres to all YMCA standards for safety and cleanliness; Cultivates positive relationships with youth and models relationship building skills in all interactions; Attends and participates in family activities, program activities, staff meetings, and staff training; Performs other duties as assigned.

 REQUIREMENTS
Availability June 1 - August 20, 2021; Age 18+; Reliable daily transportation to Berwick Area YMCA site; Complete State, Federal and Child Abuse Clearances; Submit or complete CPR, First Aid, AED certifications and Child Abuse prevention training within 30 days of hire date; Previous experience working with children in a developmental setting preferred; Ability to lead age-appropriate/developmentally appropriate program activities; Ability to develop positive, authentic relationships with youth enrolled and all program stakeholders

 DEPARTMENT  Off-Campus Work-Study

 CONTACT  Alysssa Meyers-Sanonu  PHONE  752-5981

 AID TYPE  Federal  E-MAIL  innovation@berwicky.org
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
ON-CAMPUS WORK-STUDY POSITIONS

POSITION  Berwick YMCA-Child Care Center
POSTED  3/15/2021
DUTIES
Provide a nurturing environment for children in our care
REQUIREMENTS
Must be 18 years of age, current clearances, and 2 letters of reference
DEPARTMENT  Off-Campus Work-Study
CONTACT  Hattie Ramsey
PHONE  752-5981
E-MAIL  hramsey@berwicky.org

POSITION  Administrative Office Assistant
POSTED  3/10/2021
DUTIES
RBI (Rural Business Innovation) currently has an opening for Administrative Assistant. Our office is open Monday to Friday with flexible hours for this position. The job description is as follows: The Administrative Office Assistant will work with the RBI Director to ensure the office runs smoothly and the client database is maintained with accuracy. The duties will include; filing, data entry, answering the office phone, scheduling meetings, assistance with special events, reporting and other general administrative duties. The ideal applicant will be well organized, have good written communication skills and be self-motivated.
REQUIREMENTS
This position is off-campus and an eligible student must be eligible for a FEDERAL Work-study award. Please send resume to Lucinda Craig at lucinda@ruralbusinessinnovation.org after checking with Jamie in the Financial Aid Office for eligibility at jgolden@bloomu.edu.
DEPARTMENT  Off-Campus Work-Study
CONTACT  Lucinda Craig
PHONE
E-MAIL  lucinda@ruralbusinessinnovation.org
POSITION  Office Assistant (3 positions)-local student preferred but not necessary.

POSTED  3/5/2021

DUTIES
Act as receptionist for the department by directing visitors to the proper area or individual. Answer the phone and assist caller, transfer call or take message. Run on-campus errands for the departments as needed. Pick up, sort, and distribute mail to faculty/staff mailboxes. Photocopy, fax, and scan for the department. Will also be responsible for making sure all copiers have paper, file student papers as needed, keep track of office supplies, notify secretary when they need to be ordered, as well as other duties as assigned. Should have good interpersonal skills and be dependable. Please send letter and resume to either GayAnne (listed below) or Deby at dkrum2@bloomu.edu for consideration.

REQUIREMENTS
Would prefer a Freshman or Sophomore student.

DEPARTMENT  Nursing

CONTACT  GayAnne Spezialetti  PHONE  389-4423
AID TYPE  Federal or State  E-MAIL  gspezial@bloomu.edu
**POSITION**  Community Service Officer (2 positions available - Fall 2021 - Spring 2022)

**POSTED** 3/3/2021

**DUTIES**
Participate in community meetings, providing staff support in answering non-emergency phones for service, assist in development of University neighborhood watches, directing pedestrian and vehicle traffic for large events, support fire department on campus as needed, screen patrons for prohibited items during large events, assist at student move-in and student move-outs, acting as an additional set of eyes and ears at concerts, identify and report suspicious activities, foot and vehicle patrol as a uniformed presence, as well other other minor duties.

**REQUIREMENTS**
Valid drivers license, good standing within the community, possess First Aid, CPR and AED certifications, strong leadership, integrity and honor to uphold highest standards, ability to pass background checks and clearances.
Please contact either Sgt. H. Comstock at hcomstock@bloomu.edu or Sgt. D. Hirko at ahirko@bloomu.edu to apply for this position.

**DEPARTMENT**  University Police

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<tr>
<th>CONTACT</th>
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<tr>
<td>Sgt. Comstock</td>
<td>389-2211</td>
<td><a href="mailto:hcomstock@bloomu.edu">hcomstock@bloomu.edu</a></td>
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</tbody>
</table>
POSITION  Student Escort (1 position available - Fall 2021 - Spring 2022)

POSTED  3/3/2021

DUTIES
Be able to walk for prolonged periods of time during walking escorts from various points on campus grounds, able to communicate with the University Police dispatcher, patrol officers, students, visitors to campus in a clear and concise manner, basic fundamentals - portable radio communications, provide an extra set of eyes and ears to situation(s) that may arise during a student escort and proper phone communications.

REQUIREMENTS
Valid drivers license, good standing within the community, possess First Aid, CPR and AED certifications, strong leadership and judgement, integrity and honor to uphold highest standards, ability to pass background checks and clearances. Please contact Sgt. H. Comstock at hcomstock@bloomu.edu or Sgt. D. Hirko at ahirko@bloomu.edu to apply for this position.

DEPARTMENT  University Police

CONTACT  Sgt. H. Comstock  PHONE  389-2211

AID TYPE  Federal or State  E-MAIL  hcomstock@bloomu.edu

POSITION  Technical Assistant

POSTED  2/17/2021

DUTIES
Assist with daily operations of Performing Arts Facilities as well as set-up, running, and strike of events.

REQUIREMENTS
Ability to lift 50 lbs, climb, work nights and weekends, be an effective communicator, with interest in learning about the Performing Arts

DEPARTMENT  Performing Arts

CONTACT  Abigail Manns  PHONE  4653

AID TYPE  Federal or State  E-MAIL  amanns@bloomu.edu
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
ON-CAMPUS WORK-STUDY POSITIONS

POSITION  Facilities Management Office Assistant- Spring 2021
POSTED  2/10/2021

DUTIES
• Welcoming Visitors, providing direction
• Distributes Contractor Parking Passes and Staff/Faculty Room Keys
• Answers phones and transfers them to the appropriate recipient.
• Sort and Distribute Facilities Department mail.
• Copying, Scanning, and Filing records
• Creating and Updating documents and spreadsheets
• Running errands on campus
• Close Work Orders
• Other duties as assigned

REQUIREMENTS
• Must be eligible for work study and have all required paperwork completed through the Financial Aid Office.
• Student should have experience using Microsoft Word and Excel.
• Punctuality and dependability are required.
• **Must have availability to work anytime Monday thru Friday between 8am-4:30pm

DEPARTMENT  Facilities Management
CONTACT  Renelle Wetzel
E-MAIL  rwetzel@bloomu.edu
PHONE  389-4277

AID TYPE  Federal
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
ON-CAMPUS WORK-STUDY POSITIONS

POSITION  Student Secretary-Fall 2021
POSTED  2/4/2021

DUTIES

1) Greet visitors, answer telephone.
2) Provide assistance to Department Secretary with word processing, filing, photocopying, mail distribution, run errands, plus other small tasks as they may occur.
3) Assist individual faculty members with work-related special projects, internet research and word processing.

REQUIREMENTS
Proficient in word processing, various software programs (Word, Excel), internet search, have a pleasant telephone manner and an ability to communicate professionally. Must be punctual and dependable. A personal interview and resume will be required.

DEPARTMENT  Economics
CONTACT  Jodi Budihas-Roginsky  PHONE  5157
AID TYPE  Federal or State  E-MAIL  jbudahas@bloomu.edu
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
ON-CAMPUS WORK-STUDY POSITIONS

POSITION  Office Asst-Human Resources/Labor Relations-Beginning Spring 2021
POSTED  1/14/2021

DUTIES
Greet visitors to the Human Resources/Payroll office, respond to phone calls, assist staff, students and off campus visitors with questions, prepare mass-mailings, filing, word processing, photocopying, deliveries throughout campus and other office functions as needed.

The position requires a high-level of accuracy in assignments.

Student employees must exhibit professional manner on the phone and in-person when dealing with campus personnel, students, and visitors. It is imperative that student employees understand the need for confidentiality, dependability and punctuality in attendance and in work projects. Must be trustworthy due to confidential nature of materials produced in Human Resources/Payroll. Work study students are required to wear business casual dress.

During the academic year, students may work up to 15 hours per week.

Office hours are from 8:00 a.m. to 4:30 p.m. during the academic year.

REQUIREMENTS
Word processing skills and knowledge of office equipment are required. Qualified applicants must be knowledgeable with Microsoft Word, Excel, & Access, be a self-motivated student, and demonstrate excellent communication skills.

MUST BE ELIGIBLE FOR WORK STUDY AND MUST HAVE ALL REQUIRED PAPERWORK COMPLETED through the Financial Aid Office.

Students must maintain a minimum GPA of 2.0 to be considered for this position. Freshman and sophomore students encouraged to apply.

Please email Matthew Quinn, student supervisor, at mquinn@bloomu.edu to request an interview.

DEPARTMENT  Human Resources & Labor Relations

CONTACT  Matthew Quinn    PHONE  389-2745
AID TYPE  Federal or State    E-MAIL  mquinn@bloomu.edu
The Children's Museum is looking for Bloomsburg University students who are available in the spring and fall semesters. The duties of this position include, but are not limited to:

- Promotes an interactive educational experience for museum visitors
- Greets visitors at the front desk and exhibit halls
- Helps maintain the safety and appearance of exhibit spaces
- Helps set up and facilitate crafts, experiments, and activities during special events
- Provides support with office work and mailings
- Occasionally operates cash register
- Works with staff on marketing museum programs

To be considered for the job, you must first confirm you are approved for a federal work-study position. To do this, contact Jamie Golden at the Office of Financial Aid (jgolden@bloomu.edu).

The museum is a short 15-minute walk from campus. There is parking available if you have a car. We are open Monday-Saturday 10-4. There are also occasional evening events you could work. The typical hours for this position are anywhere from 9:00 am to 4:30 pm. Availability to work over breaks is a plus. We are willing to work around your class schedule!

To apply, please send your resume and availability to Shelby K. at shelby@the-childrens-museum.org.

No phone calls or drop-ins, please.
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA  
ON-CAMPUS WORK-STUDY POSITIONS

POSITION  Student Assistant Game Operations Manager
POSTED  12/18/2020

DUTIES
Include, but are not limited to: games management, operations, marketing and promotions, inventory assessment, night and weekend hours will be regularly necessitated.

REQUIREMENTS
*Strong organizational and computer skills
*Excellent communication skills
*Ability to work independently in a fast paced environment and meet established work deadlines
*Interest in intercollegiate athletics

DEPARTMENT  Athletics-Operating
CONTACT  Eric McCabe  PHONE  898-6205
AID TYPE  Federal or State  E-MAIL  emccabe@bloomu.edu

POSITION  Office Assistant-Spring 2021
POSTED  10/30/2020

DUTIES
serve as the first point of contact in the office: answer phones, greet customers, help students and parents, sort mail, send emails to students, shredding, imaging documents, run errands on campus, other office tasks as assigned

REQUIREMENTS
excellent customer service skills, pleasant personality, ability to multi-task, must be able to work 20 hours per week, prefer student be local to Bloomsburg area and in their freshmen year with ability to work during the summer and winter breaks

DEPARTMENT  Registrar
CONTACT  Anne Broyan  PHONE
AID TYPE  Federal or State  E-MAIL  abroyan@bloomu.edu
POSITION Health Coach-YMCA BERWICK

POSTED 10/12/2020

DUTIES
This position is OFF-CAMPUS
Under the guidance of the Wellness Director, a Health Coach is responsible for all duties related to the operation of the Wellness Centers of the Berwick Area YMCA as described in this document, as well as other duties that may be assigned by the Wellness Director.

Duties and Responsibilities
A. Responsibilities
1. Attend all initial and ongoing trainings
2. Accept ongoing duties/responsibilities as assigned by the Wellness Director. This includes following through to ensure they are done in a timely and professional manner
3. Create a safe, friendly and clean environment for YMCA members and guests
4. Provide wellness orientations, fitness assessments
5. Actively engage members and guests
6. Enforce wellness center age, safety, and etiquette policies
7. Maintain cleanliness and organization of wellness centers
8. Complete one-time tasks as assigned by the Wellness Director
9. Cover shifts for other wellness employees as needed, this may include filling in as needed when there is no one else available to work a given shift

B. Duties – Business Aspects
1. Be responsible for filing required documents daily or as needed
2. Arrive no less than 10 minutes before your shift starts
3. Do not use any form of electronic devices in the presence of members or guests
4. When requesting time off find substitute staff to cover all your duties
5. Do not idly sit at the wellness desk, the desk is a tool to help you perform your duties
6. Ensure required certifications remain current and up to date
7. Ensure your contact information is always current
8. Do not discuss private YMCA business in the presence of members or guests

C. Duties – Member Relations
1. Be responsible for welcoming, greeting, and thanking members, guests, and participants who use the YMCA
2. If a member has a problem, stop what you are doing fully engage that member and do everything you can to help them solve their problem. Their problem is your problem.
3. If you can’t solve a member’s problem direct them to someone who can i.e. a director
4. Learn and use members’ names as often as possible
5. Ensure excellent customer service is provided at all times
6. Be knowledgeable of programs and activities occurring at the YMCA

D. Duties – General To All YMCA Staff
1. Follow all policies and procedures
2. Be involved in non-departmental YMCA activities that further the mission of the YMCA
3. Help to further the YMCA’s cause by relaying to members the YMCA’s cause and mission
4. Other duties may be assigned to the front line staff as needed

REQUIREMENTS
Qualifications & Job Skills
Must be at least 18 years old. This person should have a strong personal commitment to overall wellness; have a positive attitude and ability to work independently. Must have excellent communication skills including the ability to effectively interview members regarding their wellness needs. Must be able to articulate and communicate effectively while instructing participants in proper execution of weight bearing and cardiovascular exercise. Must have current knowledge of strength training guidelines and ability to modify exercises for special populations when needed. It is beneficial but not required to have the following qualifications, as listed in “job skills” below, in order to successfully perform the Health Coach position.
1. Knowledge and understanding of exercise testing, exercise program design, and program implementation
2. Knowledge, skill, and ability regarding exercise techniques and proper use of all exercise equipment
3. Knowledge, skill, and ability to work with volunteers and staff in a professional and cooperative manner
4. Knowledge, skill, and ability to interact with members from infant to adult in a pleasant and friendly manner

Certifications, Licenses, and Registrations
1. Have, or be in the process of obtaining, CPR/AED and 1st Aid
2. Have or be in the process of obtaining, any other certifications, licenses or registrations that have been mutually agreed upon by the YMCA and the incumbent
3. Incumbent must have a valid Driver’s License or photo ID, reliable transportation, and have a working phone number and email address where they can be reached

Physical and/or Mental Demands
The physical and mental demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.
1. Incumbent must be able to stand or sit for extended lengths of time, as demanded by the job.
2. Incumbent must be able to lift/move 50 lbs. as demanded by position.
3. Physical activities for this position include but are not limited to; climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, running, pushing, pulling, lifting, grasping, and repetitive motions.
4. Must have the ability and patience to instruct members while using effective communication and human relations skills to handle situations with people of all socioeconomic levels. Must have the ability to conduct, demonstrate and safely lead members at their personal level of ability, including proper exercise technique and serving as a spotter.

Work Environment
The work environment characteristics described below are representative of those that an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with challenges to perform the essential functions.

1. Chemicals used in YMCA facility.
2. Slippery pavement/concrete in parking area.
3. Slippery floor inside building (mopped or rain water).
4. Contact with numerous people on a daily basis – health issues.
5. Stress created by a job with multiple duties and responsibilities.

Make an Impact
Everything we do impacts how our members and guests see us. As a Wellness Staff member it is important that you exhibit these basic guidelines at all times.

1. Staff will be empowered, authorized, and expected to serve members. I will use my best judgment and all the tools available to me to serve our members.
   Supervisors are here to support you.
2. Staff will be role-models of YMCA Character Values. I will exemplify the core values of caring, honesty, respect, and responsibility in all of my daily interactions, to staff and members alike.
3. Staff will treat all people with dignity according to the Golden Rule. I will treat others as I would like to be treated. I will not judge other members.
4. Staff will be responsive to members above all else. I will stop what I am doing to fully engage each member.
5. Staff will be unified in a common purpose and committed to teamwork. I will always give members more service and attention than they expect. We are all on the same team going the same direction.
6. Staff will be knowledgeable in all that the Y has to offer.  
I will never end a question with “I don’t know”.  
It’s always my job; it’s always in my area.

7. Staff will commit to ownership of their work environment.  
I will show pride in my “Y” by not walking past anything that is wrong and  
follow through to see each member’s concern to its conclusion. You see it – you own it.

8. Staff will come to work with their best attitude.  
I will give our members and fellow staff my best each time I come to work.

9. Staff will be committed to soliciting valuable member feedback.  
I will treat every incident of member feedback as an opportunity for the  
YMCA to improve, thanking members for giving us the opportunity.

10. Staff will be easily identifiable and professional.  
I will wear my name badge and staff shirt and look professional while I  
am at work.

THIS JOB DESCRIPTION MAY NOT BE ALL INCLUSIVE AND  
EMPLOYEES ARE EXPECTED TO PERFORM ALL OTHER DUTIES AS  
ASSIGNED AND DIRECTED BY MANAGEMENT. JOB DESCRIPTIONS  
AND DUTIES MAY BE MODIFIED WHEN DEEMED APPROPRIATE BY  
MANAGEMENT.

DEPARTMENT  Off-Campus Work-Study

CONTACT    Chris Reigel

AID TYPE    Federal

PHONE

E-MAIL    wellness@berwicky.org
POSITION  Student Worker-Fraternity and Sorority Life Marketing

POSTED  8/18/2020

DUTIES
Managing OFSL social media accounts, designing marketing materials for office, creating content for FSL website.

REQUIREMENTS
Proficient in utilizing Facebook, Twitter, and Instagram and understanding platform analytics is a plus. Strong knowledge of and experience with Photoshop, Illustrator and/or InDesign. Strong writing skills for the development of website content.

DEPARTMENT  Office of the V P for Student Affairs

CONTACT  Nicole Cronenwett  PHONE

AID TYPE  Federal or State  E-MAIL  ncronenwet@bloomu.edu
POSITION Summer Tutor/Mentors with TRIO Upward Bound Program

POSTED 1/15/2020

DUTIES

Upward Bound's Summer Academy is designed to provide students with the motivation and skills needed to succeed in high school and beyond through a highly-structured and intentional introduction to college life. Whether the Summer Academy is held on campus or virtually, TMs will serve as positive and encouraging role models, plan and lead small group meetings for their assigned "team," help organize educational, social, and recreational activities, chaperone field trips and tours of college campuses, develop and teach fun and engaging elective classes to occur in person or virtually, assist teachers as classroom assistants, monitor attendance and the academic progress of their assigned team members, and help to establish and maintain a positive, inclusive, and motivating environment that supports students' overall academic and personal growth. Tutor/Mentors will work under the supervision of Housing Supervisor and the year-round program staff if on campus or under the supervision of the year-round program staff and possibly a Virtual Academy Coordinator if the Summer Academy occurs virtually.

In addition to invaluable professional experience, Tutor/Mentors will receive a total pre-tax payment of $2,520, which will be paid in biweekly installments. Additionally, if the Summer Academy is held on campus, housing in a single air conditioned residence hall room and an on-campus meal plan which includes weekend meals will be provided.

REQUIREMENTS

For more details and to apply, please visit https://forms.gle/9u2tXBGiBsUFG3BX7.

Applicants MUST ...  
- Be enrolled in an undergraduate program of study at Bloomsburg University 
- Plan to enroll in at least six credits at BU during the fall 2021 semester 
- Have at least 30 earned credits after the end of the spring 2021 semester 
- Be in good academic standing (a cumulative GPA>3.0 is preferred) 
- Be able to successfully complete a criminal background check and obtain required clearances 
- Participate in a Zoom interview during February 15 - 24, if selected

PERIOD OF EMPLOYMENT: June 14 to August 1, 2021*  
* Includes one week of mandatory training (June 14 - 18), the six week long Summer Academy (June 20 - July 31), and closing activities (July 31 and August 1)

DEPARTMENT Upward Bound

CONTACT John Kula  
PHONE 389-4272
BLOOMSBURG UNIVERSITY OF PENNSYLVANIA
ON-CAMPUS WORK-STUDY POSITIONS

AID TYPE  Federal or State                      E-MAIL  jkula@bloomu.edu

POSITION  Card Center Student Technician
POSTED  8/31/2018

DUTIES
Card Center Student Technicians are involved in the production of official Bloomsburg University issued ID cards and the management of the associated systems that are integrated with the University ID card. Various office tasks such as answering phones, emails and filing paperwork are also involved.

REQUIREMENTS
Technicians must be interested in making a positive impact in our office and at the university, be able to communicate effectively, have an understanding of computers/technology, display exceptional customer service skills and be able to follow detailed instructions. Applicants should be willing to work around their class schedule which may include mornings and evenings. Ability to work during summer, winter and semester breaks such as Spring Break is a plus.

Visit reslife.bloomu.edu/jobs to apply.

DEPARTMENT  BU Card Center
CONTACT  Jason Jeremiah                      PHONE
E-MAIL  jjeremia@bloomu.edu

AID TYPE  State                      E-MAIL  jjeremia@bloomu.edu