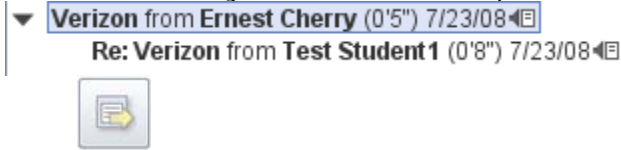


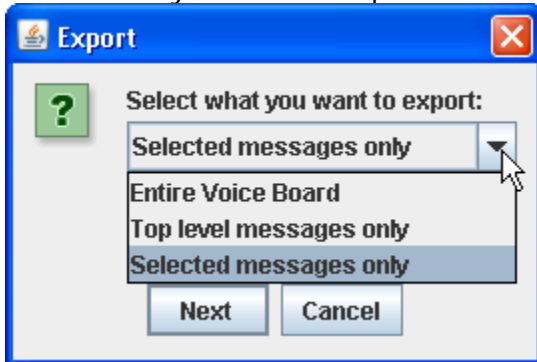
Export Voice Board

You have the option to **Export** a thread to your computer. To export a thread:

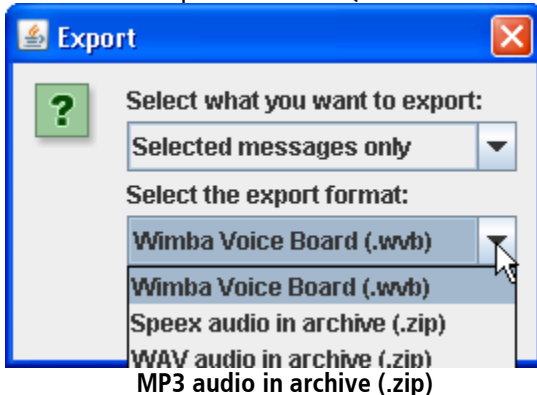
1. Enter the **Voice Board** that you would like to export
2. Click the thread you would like to export



3. Click **Export**
4. Select what you want to export



5. Select the export format: (we recommend MP3 audio)



6. Click **Next**
 7. Name the file and select where you want to save it (we recommend saving it to your network drive or P: drive)
 8. Click **Save**
- Note:** The audio file is in the export format you selected.