Add Objects

TurningPoint offers several special objects you can add to your slides: Answer Now Indicator, Countdown Indicator, Countdown Sound, Response Counter, Response Table, Correct Answer Indicator, Text Messaging, Statistics Indicators.

TurningPoint visually identifies when an animated indicator has been used. When PowerPoint is in Normal view mode, a pane containing both Outline and Slides tabs is visible. If the Slides tab is selected, a Play Animations button is displayed adjacent to the thumbnail of the slide containing the indicator. Clicking on the Play Animations button causes the indicator to perform its animation on the slide.

This section describes how to:

• Add an Answer Now Indicator
• Add a Countdown Indicator
• Add Countdown Sound to a Countdown Indicator
• Add a Response Counter
• Add a Response Table
• Add a Correct Answer Indicator
• Add Statistics Indicators
Add an Answer Now Indicator

An Answer Now indicator gives the audience a visual cue that the slide is a TurningPoint slide to which they have the opportunity to respond. An Answer Now indicator appears during a presentation when polling opens and disappears when polling is closed.

**Note** You can specify that an Answer Now indicator should appear automatically on each TurningPoint slide that you create using the Answer Now setting, a presentation-level setting.

Answer Now Indicators are available in 12 styles.

Answer Now Indicators

1. Bevel
2. Left Explosion
3. Right Explosion
4. Scroll
5. Bolt
6. Prompt
7. Moon
8. Sun
9. Banner
10. Marquis
11. Smiley
12. Twilight
The Answer Now indicator can be moved and resized like an ordinary PowerPoint object. You can change the text “Answer Now” by selecting the text to edit it.

**Step by Step Instructions**

To add an Answer Now indicator...

1. Navigate to the TurningPoint slide in your presentation to which you would like to add an Answer Now indicator.

2. Select Insert Object from the TurningPoint toolbar.

   The Insert Object menu opens.
3 Select Answer Now to display the submenu of Answer Now indicators.

4 Select the type of Answer Now indicator you would like to appear on the slide.

When you select the Answer Now indicator, TurningPoint places it on your slide.

**Note** You can change the default text of Answer Now indicators when they are added to a page from “Answer Now” to any text of your choosing using the Answer Now Text setting, a presentation-level setting.

You can move, resize, or change the text of the Answer Now indicator to better fit your slide. You can also delete the Answer Now indicator if you no longer want it to appear on the slide.

To replace an existing Answer Now indicator with a different type, simply repeat these steps. The current Answer Now indicator will be replaced with the new one you select.
Add a Countdown Indicator

A Countdown indicator gives the audience a visual cue that polling for a question is about to close. The Countdown indicator shows the number of seconds remaining and counts down to zero. A countdown can have a maximum length of 999 seconds. The indicator appears during a presentation when you advance the slide during polling. When the countdown expires, the Countdown indicator disappears and polling is automatically closed.

You can specify that a Countdown indicator should appear automatically on each TurningPoint slide that you create using the Countdown setting, a presentation-level setting.

Countdown indicators are available in 11 styles.
**Step by Step Instructions**

1. Navigate to the TurningPoint slide in your presentation to which you would like to add an Countdown indicator.

2. Select Insert Object from the TurningPoint toolbar. The Insert Object menu opens.

   ![Insert Object Menu](image)

   - **Charts**
   - **Answer Now**
   - **Countdown**
   - **Response Counter**
   - **Response Table**
   - **Correct Answer Indicator**
   - **Stats**
   - **Text Message**
3. Select Countdown to display the submenu of Countdown indicators.

Countdown Indicator Submenu

4. Select the type of Countdown indicator you would like to appear on the slide.

When you select the Countdown indicator, TurningPoint places it on your slide.

**Note**
You can change the length of the countdown in seconds for a particular slide or for all slides using the Countdown Seconds setting, a setting available on both the presentation level and the slide level.

You can also change the length of the countdown by double-clicking the number on the Countdown indicator on the slide. A dialog box appears prompting you to ‘enter a value 1-999 for the Countdown time limit.’

You can move or resize the Countdown indicator to better fit your slide. You can also delete the Countdown indicator if you no longer want it to appear on the slide.
To replace an existing Countdown indicator with a different type, simply repeat these steps. The current Countdown indicator will be replaced with the new one you select.

You can also use Countdown indicators in competition to award points based on how quickly a participant responds. Find more information in *Add a Countdown Indicator* on page 5.

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**Add Countdown Sound to a Countdown Indicator**

A Countdown Sound is a TurningPoint setting that allows you to add sound file to your slide. The acceptable file extensions include: .aiff, .au, .mid, .midi, .mp3, .wav, and .wma. A Countdown Sound gives the audience an audible cue that polling for a question is about to close. The sound begins to play when you activate the Countdown Indicator.

Your slide must have a Countdown Indicator to use a Countdown Sound. To add a Countdown Indicator see to *Add a Countdown Indicator* on page 5.

**Step by Step Instructions**

1. From the TurningPoint Toolbar, select Tools > Settings (Hint: It’s the one that looks like a pair of eyeglasses).

   To add a Countdown Sound...

   TuringPoint displays the Settings window.
2 Select the Settings Tab.

3 From the Settings Hierarchy, select the slide you want to add a Countdown Sound to.

This opens a folder window.

4 Under Countdown Sound, click on the word None.

All the settings available for that slide are displayed in the right pane of the settings window. Find the Response Reminders Settings header.
5 Navigate to the folder where the sound file you want to use is located.

6 Select the file name.

7 Select Open. The file path where the wav or mp3 file is located on your computer is now listed.

8 Select Done. If your presentation will be used on a computer different from the one you created it on, ensure that the Countdown Sound (sound file) can be found on the presentation computer and that it has the same file path. For example, if the file path for the Countdown Sound is c:\Documents and Settings\My Documents\Explosion.wav. You must ensure that the Countdown Sound is located at the same file path on the presenting computer or you must go into settings and change the location by strating this procedure at step 1.
Add a Response Counter

A Response Counter keeps track of how many participants have submitted a response out of the total number of participants. A Response Counter appears during a presentation when polling opens and disappears when polling is closed.

Response Counters are available in six styles:
The Response Counter can be moved and resized like an ordinary PowerPoint object.

**Step by Step Instructions**

1. Navigate to the TurningPoint slide in your presentation to which you would like to add a Response Counter.

2. Select Insert Object from the TurningPoint toolbar.

To add a Response Counter...

The Insert Object menu opens.

**Note** You can change whether the Response Counter displays the number or percentage of participants who have responded (or both) using the Response Counter Format setting, a presentation-level setting.
3 Select Response Counter to display the submenu of Response Counters.

Response Counter Submenu

4 Select the type of Response Counter you would like to appear on the slide.

When you select the Response Counter, TurningPoint places it on your slide.

**Note** You can specify that a Response Counter should appear automatically on each TurningPoint slide that you create using the Response Counter setting, a presentation-level setting.

You can move or resize the Response Counter to better fit your slide. You can also delete the Response Counter if you no longer want it to appear on the slide.

To replace an existing Response Counter with a different type, simply repeat these steps. The current Response Counter will be replaced with the new one you select.
Add a Response Table

A Response Table keeps track of which participants have submitted a response. A Response Table appears during a presentation when polling opens and disappears when polling is closed. The Response Table shows each participant’s number, and a background color that changes when a response from the participant has been successfully received.

The Response Table is available in two types, fixed and rotating. A fixed table shows all the participants. A rotating table displays up to 40 participants at a time, and rotates through the list every few seconds. It shows participants 1–40, then 41–80, and so on. When it reaches the last participant, the next rotation starts again with 1. A rotating table takes up less space on your slide if you have more than 40 participants.

**Note** You can specify the rotation interval in seconds for a rotating Response Table using the Rotation Interval setting, a presentation-level setting.

The Response Table can be moved and the font can be changed like an ordinary PowerPoint object.
**Step by Step Instructions**

1. Navigate to the TurningPoint slide in your presentation to which you would like to add a Response Table.

2. Select Insert Object from the TurningPoint toolbar. The Insert Object menu opens.

3. Select Response Table to display the submenu of Response Tables.

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To add a Response Table...

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**Insert Object Menu**

- Charts
- Answer Now
- Countdown
- Response Counter
- Response Table
- Correct Answer Indicator
- Stats
- Text Message

**Response Table Submenu**

- Fixed Table
- Rotating Table
4. Select the type of Response Table you would like to appear on the slide (fixed or rotating).

See above for information on the differences between fixed and rotating Response Tables.

When you select the Response Table, TurningPoint places it on your slide.

You can move the Response Table and change the font it uses to better fit your slide. You can also delete the Response Table if you no longer want it to appear on the slide.

To replace an existing Response Table with a different type, simply repeat these steps. The current Response Table will be replaced with the new one you select.

**Note** You can specify that a Response Table should appear automatically on each TurningPoint slide that you create using the Response Table setting, a presentation-level setting.

As an alternative to a Response Table, TurningPoint also offers the Response Grid, which is overlaid on your slide during a presentation and can be shown and hidden at your command. The Response Grid shows more information than a Response Table and does not take up space on your slide, but you must manually choose to display and hide it during your presentation.

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**Add a Correct Answer Indicator**

A Correct Answer indicator gives a visual cue to the audience to indicate the correct answer(s) after polling for a question is finished. A Correct Answer indicator appears during a presentation when you advance the slide after displaying the chart.

A Correct Answer indicator appears for each answer marked as Correct or for which a point value is specified.
Correct Answer indicators are available in seven styles.

1. Rectangle
2. Checkmark
3. Smiley Face
4. Star
5. Arrow
6. Blinking Rectangle
7. Custom Indicator
**Step by Step Instructions**

1. Navigate to the TurningPoint slide in your presentation to which you would like to add a Correct Answer indicator.

2. Select Insert Object from the TurningPoint toolbar.

To add a Correct Answer indicator...

The Insert Object menu opens.

![Insert Object Menu](image)

- Charts
- Answer Now
- Countdown
- Response Counter
- Response Table
- Correct Answer Indicator
- Stats
- Text Message
3 Select Correct Answer Indicator to display the submenu of Correct Answer Indicators.

4 Select the type of Correct Answer indicator you would like to appear on the slide.

When you select the Correct Answer indicator, TurningPoint places it on your slide.

You can delete the Correct Answer indicator if you no longer want it to appear on the slide.

To replace an existing Correct Answer indicator with a different type, simply repeat these steps. The current Correct Answer indicator will be replaced with the new one you select.
Add Statistics Indicators

Statistics indicators, which allow you to reveal statistics about the responses after polling is closed.

Statistics indicators show a calculation after polling is closed based on the responses received. You can show the mean (average), median, standard deviation, and variance of the responses. The value of the statistic is revealed when the chart is displayed.

Statistics Indicators

Where is the capital of Pennsylvania?

1. Pittsburgh 14%
2. Harrisburg 61%
3. Scranton 13%
4. Philadelphia 13%

Variance = 0.7107  StdDev = 0.843
Mean = 2.2344  Median = 2

Statistics are calculated based on the numerical value of the response (the number of the answer on the slide). Since the statistics are based on the number of the answer, they are most useful for questions with an ordered scale of answers (such as a Likert scale).
Step by Step Instructions

To add a Statistic indicator…

1 Navigate to the TurningPoint slide in your presentation to which you would like to add a Statistic indicator.

2 Select Insert Object from the TurningPoint toolbar.

The Insert Object menu opens.
3 Select Stats to display the submenu of Statistic indicators.

4 Select the type of Statistic indicator you would like to appear on the slide.

When you select the Statistic indicator, TurningPoint places it on your slide.

You can move or resize the Statistic indicator to make it better fit your slide. You can delete the Statistic indicator if you no longer want it to appear on the slide.

You can add additional Statistic indicators to the same slide (up to all four types). Simply repeat these steps and select the additional Statistic indicator you would like to place on the slide.