Bb Sync Roster

Synchronize Student Roster: Waypoint and Blackboard

To bring your students from Blackboard into Waypoint:

1. Click the Synch Student Roster button located in the row below the main menu.

2. Choose the Blackboard courses that you wish to use with Waypoint and click Continue

   - Note: If Blackboard courses contain Groups, they will be listed separately. If you want all students in the course to be available in Waypoint, choose the first entry for the course. If you would like only certain students, choose the appropriate Blackboard Groups.
   - The Deactivate current students option removes students already synchronized with Waypoint from your Student My List. ALL of your feedback for those students will be available in Waypoint indefinitely, and the students will be moved to the end of the various student drop-down selection boxes in Waypoint.
   - The Create a reviewer record for each new student option defaults to being checked, and simply makes it possible for an instructor to create self-assessment or peer review Projects.

Students from the selected courses will now be available in Waypoint, along with the details on their course designation and email address (if available).