Webinars are being offered before the spring semester. The webinars will be recorded and available for viewing approximately 24 hours after the live session.

- Please access the webinars 10 minutes before the start time to make sure your computer is ready. You will need a headset/microphone or computer speakers/microphone to participate.

**View Archived Webinars:** [http://tinyurl.com/IMDCJanuary2013WebinarArchives](http://tinyurl.com/IMDCJanuary2013WebinarArchives)

*If you have technical difficulties joining the live webinars or accessing the archived sessions, please contact BOLT Support at 570-389-2888 Monday-Friday 8:00AM – 4:00PM or Bb Collaborate support at 877-382-2293 available 24x7.*

**WORKSHOP DESCRIPTIONS AND TIMES**

**BOLT: What’s New in v10?** 1/7 at 1:30

This session covers the new user interface in version 10 along with changes in the tool areas.

**BOLT: Content** 1/8 at 9:00

The Content area of BOLT allows you to share resources with your students. This workshop will cover how to add modules and topics containing attachments.

**BOLT: Discussions** 1/8 at 11:00

Discussions are a powerful tool in learning and can carry over from a class discussion that simply ran out of time because class ended. You will learn how to set up a discussion forum and add topics for students to participate.

**Blogs, Wikis, Private Journals - Campus Pack Fusion** 1/8 at 1:30

Campus Pack integrates social learning tools into BOLT, making wikis, blogs, and podcasts available for course assignments. Instructors can use wikis for collaborative projects, blogs to foster communication skills, and podcasts to enable learning on-the-go. Learn how to set these up and select appropriate settings.

**BOLT: Dropbox** 1/9 at 9:00

Tired of receiving student assignments via email, keeping track of the submissions, or having problems with the attachments? You’ll learn how to set up the dropbox area for your students to submit files, view those files and provide feedback.

**Turnitin & GradeMark** 1/9 at 11:00

Turnitin is a plagiarism prevention system provided through BOLT. Students’ papers are checked by Turnitin’s in-house copy of the Internet (including public Internet, ProQuest, Periodical Abstracts,
Business Dateline, and ABI Inform) and millions of submitted papers to Turnitin. GradeMark is a tool that allows you to mark up the document with comments, etc. without downloading the document and uploading back to the dropbox.

**BOLT Quizzes 1/9 at 1:30**

This workshop will start with creating questions in the Question Library of BOLT. Once the questions are created, you will learn about a variety of administrative settings. Finally, you will see how to preview a quiz as if a student.

**BOLT: Grades – Weighted System 1/10 at 9:00**

Students like to see immediate feedback and results. The BOLT Grades feature allows for multiple display options and feedback. If you use a Weighted grading scale, then attend this workshop on setting up weighted grades in BOLT.

**BOLT: Grades – Point System 1/10 at 11:00**

Students like to see immediate feedback and results. The BOLT Grades feature allows for multiple display options and feedback. If you use a Point-based grading scale, then attend this workshop on setting up the point grades system in BOLT.

**TurningPoint 1/10 at 1:30**

TurningPoint is a student response system to use within your classroom. It fully integrates with PowerPoint. This session will cover the basics of setting up and running a PowerPoint presentation with TurningPoint along with how the students register their clickers.

**Bb Collaborate: Room Setup & Basics 1/11 at 9:00**

The tool is a software package used to bring live classroom interaction to distance students via the computer. The tool provides the following opportunities: live multi-audio, PowerPoint presentations, application sharing, video, Web sharing, whiteboard, and polling. This workshop will walk you through how to set up a session within BOLT and basic presentation tools.

**BOLT: Classlist/Groups 1/14 at 11:00**

Group work is common in courses and BOLT can be used to support students in their work. You’ll learn how to set up groups and use groups in various tools of BOLT. The Classlist tool is a central area for managing information about your students by viewing their progress, profile and contact via email.

**BOLT: Competencies 1/14 at 2:30**

Do you want students to be able to identify which objectives and competencies they are achieving as they complete assignments, etc.? This workshop will cover how to set up a competency structure in BOLT and assign the competencies/objectives to the assessment items.

*Instructional Media and Design Center*
BOLT: Rubrics 1/15 at 11:00

The rubric tool in BOLT allows you to create analytic and holistic rubrics to be used in assessing student work in the dropbox, presentations, etc.

BOLT: Checklist and Chat 1/15 at 2:30

Do you want to provide your students with a way to track their progress in the course? Do you want to be available to students via a chat option? This session will show you how to set up a checklist and how to use the chat tool.

BOLT: Seating Chart 1/16 at 11:00

Do you want to take attendance in class? This workshop covers the setup of a seating chart and the options for marking attendance.

BOLT: Notifications & Settings 1/16 at 2:30

There are a number of personal preferences you can set in BOLT to receive updates, etc. This session will cover those settings and notifications.

BOLT: ePortfolio 1/17 at 11:00

Are you looking for a different method for assessing students? Do you have students complete a portfolio but don’t want binders in your office anymore? This session will cover various uses of the ePortfolio.

Bb Collaborate: Advanced Features 1/17 at 2:30

This session builds on the Bb Collaborate: Room Setup & Basics with instruction on how to use the more advanced features of the tool such as application sharing, file sharing, etc. Prerequisite: Familiarity with Bb Collaborate or similar web conferencing tool or attended the Room Setup & Basics session.

Open Room 1/23 at 9:00 or 1/24 at 1:00

This is an open room where there will be assistance available for any questions you may have. You can join in at any time during the 2-hour sessions.