Identify a Correct Answer from the Settings Window

You can specify whether answers in your TurningPoint slides should be considered correct or incorrect from the Settings window. By setting answer values, you can show the correct answer after polling with a Correct Answer indicator or by coloring the chart to indicate correct and incorrect answers.

You can set keywords for fill in the blank questions. If a response contains the keyword, it will be considered correct.

You can identify a correct answer to a question from the Settings window. By default, answers marked Correct have a value of 100 points, and answers marked Incorrect have a value of 0 points for the purposes of scoring and competition.

Step by Step Instructions

1. In the TurningPoint Toolbar, select Tools > Settings (Hint: It’s the one that looks like a pair of glasses).

To mark an answer correct from the Settings window...

This displays the Settings window.

Settings Window
2 From the Settings Hierarchy, find the slide on which you would like to identify a correct answer.

3 Select the Answer you want to identify as correct. This displays the settings for that answer.

Settings Window: Answer Settings

4 Select Correct from the Answer Value drop down menu.

Settings Window: Select Correct
TurningPoint sets the selected answer as Correct and automatically sets other answers as Incorrect.

**Note** You can also set the Correct or Incorrect from the slide.

You can have more than one correct answer on a slide by repeating these steps on another answer.

You can change an answer you marked as Correct to Incorrect by repeating these steps and selecting Incorrect from drop down menu.

### Identify a Correct Answer on a TurningPoint Slide

You can specify whether answers in your TurningPoint slides should be considered correct or incorrect. By setting answer values, you can show the correct answer after polling with a Correct Answer indicator or by coloring the chart to indicate correct and incorrect answers.

You can identify a correct answer to a question on a TurningPoint slide. By default, answers marked Correct have a value of 100 points, and answers marked Incorrect have a value of 0 points for the purposes of scoring and competition.
Step by Step Instructions

1. Navigate to the slide on which you want to mark a Correct Answer.

2. Place your cursor in the Answer region of the slide.

An Answer Values Task Pane appears listing all of the answers and current answer values.

Answer Values Task Pane
3 Select Correct from the Answer Value drop-down menu. TurningPoint sets the selected answer as Correct and automatically sets other answers as Incorrect.

### Answer Values Task Pane: Select Correct

![Answer Values Task Pane: Select Correct](image)

**Note** You can also set the Correct or Incorrect value in the Answer Value setting, a slide-level setting for each answer.

You can have more than one correct answer on a slide by repeating these steps on another answer.

You can change an answer you marked as Correct to Incorrect by repeating these steps and selecting Incorrect from the contextual menu instead.
Set Point Values from the Settings Window

The answer values are used to compute the scores in the summary slides for competitions. Additionally, they are available in TurningPoint Reports. You can set numerical point value for an answer in the range of negative 10,000 - 10,000. An answer set as Correct has a default point value of 100. An incorrect answer has a default value of 0. You can assign different point values to different answers (if one answer should be awarded more than another, for example).

You can change the default point value settings for both correct and incorrect answers at the Presentation or Slide level from the Settings window. For instance, you could enable participants to receive positive points even if they answer incorrectly. To do this, you must first change the point value at the Presentation or Slide level from the Settings window. Then set the appropriate answers as Incorrect directly on the TurningPoint slides or at an Answer level from the Settings window. Conversely, you can enable participants to receive negative points for correct answers in the same way. Change the point value at the Presentation or Slide level from the Settings window. Then set the appropriate answers as Correct directly on the TurningPoint slides or at an Answer level from the Settings window.

If you assign negative points to a correct answer or positive points to an incorrect answer, use the Point Value reports. The Percentage Reports will treat the correct answers with negative point values as incorrect answers and incorrect answers with positive point values as correct answers.

Step by Step Instructions

1. In the TurningPoint toolbar, select Tools > Settings.

   This displays the settings window.

   ![Settings Window]

   To assign the same point values to the whole presentation, go to step 2. To assign point values to a specific slide, go to step 3.

To set a point value for an answer...
2 Assign the same point values to the whole presentation.

a Select Presentation from the Settings Hierarchy. This displays the available presentation settings.

b Under the Misc heading, select Correct Point Value. This displays a text box to enter the value you want correct answers to receive.
c Enter the correct point value.

d Hit the Enter key. TurningPoint sets the point value for the presentation. To set incorrect point values, go to step f. If you are done setting point values go to step 4.

e Under Misc heading, select Incorrect Point Value. This displays a text box to enter the value you want incorrect answers to receive.

Settings Window: Incorrect Point Value

f Enter the incorrect point value.

g Hit the Enter key. TurningPoint sets the point value for the presentation. Repeat steps a through d for each slide on which you want assign and individual point. Otherwise go to step 4.
Assign individual point values to a specific slide.

**a** Select the slide from the Settings Hierarchy. This displays the available slide settings.

**b** Under the Misc heading, select Correct Point Value. This displays a text box to enter the value you want correct answers to receive. The value can range from negative 10,000 to 10,000.
c Enter the correct point value.

d Hit the Enter key. The correct point value is set. To set incorrect point values, go to step 3. If you are done setting point values go to step 4.

e Under Misc heading, select Incorrect Point Value. This displays a text box to enter the value you want incorrect answers to receive. The value can range from negative 10,000 to 10,000.

Settings Window: Incorrect Point Value

f Enter the incorrect point value.

g Hit the Enter key. The incorrect point value is set. Repeat step 3 for each slide on which you want to assign individual point values. If have finished setting point values go to step 4.
4 Select Done.

You can change the point value you set by repeating these steps on the same slide and entering the new point value instead.

**Note** If you have assigned negative points to a correct answer or positive points to an incorrect answer, use the Point Value reports. The Percentage Reports will treat the correct answers with negative points values as incorrect answers and incorrect answer with positive point values as correct answers.

You can award points for answers proportionally to how quickly participants respond using speed scoring.

You can use speed scoring in competitions to award more points to faster responders.

You can clear the point value for a particular answer or for all answers on the slide by following the instructions in *Clear Answer Values from the Settings Window* on page 15 or *Clear Answer Values on a TurningPoint Slide* on page 18.

---

**Set Point Values on a TurningPoint Slide**

The answer values are used to compute the scores in the summary slides for competitions. Additionally, they are available in TurningPoint Reports.

You can set numerical point value for an answer in the range of negative 10,000 - 10,000. An answer set as Correct has a default point value of 100. An incorrect answer has a default value of 0.

You can assign different point values to different answers (if one answer should be awarded more than another, for example).

You can change the default point value for both correct and incorrect answers. Additionally, you could enable participants to receive positive points even if they answer incorrectly. Conversely, you could enable participants to receive negative points if they answer correctly. Find more information in *Set Point Values from the Settings Window* on page 6.

You can identify a correct or incorrect answer by following the instructions in *Identify a Correct Answer from the Settings Window* on page 1 or *Identify a Correct Answer on a TurningPoint Slide* on page 3.
Step by Step Instructions

To set a point value for an answer...

1. Navigate to the slide on which you want to set point values.

2. Right-click on the picture (for a picture slide) or the number of the answer (for all other slides).

The answer is highlighted and a contextual menu opens. At the bottom of this menu, note the group of items including Set Point Value.

Contextual Menu
3. Place your cursor in the Answer region of the slide. An Answer Values Task Pane appears listing all of the answers and current answer values.

Answer Values Task Pane
4 Select Set Point Value from the Answer Value drop-down box.

A dialogue box asking you to enter a point value opens.
Enter a point value in the space provided and click the OK button.

TurningPoint sets the point value for the selected answer.

**Note** You can also set the point value in the Settings menu after selecting a specific slide. Under Misc, enter the desired point values beside Correct Point Value and Incorrect Point Value.

You can set the point value for another answer by repeating these steps on another answer.

You can change the point value you set by repeating these steps on the same answer and entering the new point value instead.

You can award points for answers proportionally to how quickly participants respond using speed scoring.

You can use speed scoring in competitions to award more points to faster responders.

You can clear the point value for all answers in a presentation by following the instructions in Clear Answer Values from the Settings Window on page 15. You can clear the point value for a particular answer or for all answers on the slide by following the instructions in Clear Answer Values on a TurningPoint Slide on page 18.

---

**Clear Answer Values from the Settings Window**

If you wish to reset answer values from the Settings Window, you will reset all presentation settings to the default settings. Find more information on resetting individual answers in Clear Answer Values on a TurningPoint Slide on page 18.
Step by Step Instructions

1. From the TurningPoint toolbar select, Tools > Settings. This displays the Settings Window.

2. Select Presentation from the Settings Hierarchy. This displays the available presentation settings and the Restore default presentation settings button.
3 Select the Restore default presentation settings button.
This displays a box warning that all settings will be restored back to the default state.

**Restore default presentation settings Warning**

4 Select Yes to clear answer values.
TurningPoint resets all of your answer values to the default values.
Select No if you do not wish to reset all of the settings back to the default state.

5 Select the Done

**Note** To clear an answer value, you can also set No Value in the Answer Value setting, a slide-level setting for each answer.

Find information for setting Correct or Incorrect values in *Identify a Correct Answer from the Settings Window* on page 1 or *Identify a Correct Answer on a TurningPoint Slide* on page 3.

Find information for setting point values in *Set Point Values from the Settings Window* on page 6 or *Set Point Values on a TurningPoint Slide* on page 11.
Clear Answer Values on a TurningPoint Slide

If you wish to reset answer values, you can clear the value from one or all answers.

**Step by Step Instructions**

1. Navigate to the slide on which you want to clear answer values.

2. Place your cursor in the Answer region of the slide. An Answer Values Task Pane appears listing all of the answers and current answer values.

To clear the values for an answer:

1. Navigate to the slide on which you want to clear answer values.

2. Place your cursor in the Answer region of the slide. An Answer Values Task Pane appears listing all of the answers and current answer values.

![Answer Values Task Pane]

- Set Up Correct Answers and Point Values
3 Select the Clear Answer Values box.

The answer values for all answers on the slide are set to No Value.

**Note** To clear an answer value, you can also set No Value in the Answer Value setting, a slide-level setting for each answer.