Accessing Grades Tool

Grades
Use the Grades tool to set up a grade book for evaluating users’ performance. You can set up grade items for any number of projects, assignments and tests, and evaluate users in many different ways. You can also associate grades with items in the Dropbox, Quizzes and Discussions.

You control the grading formula used to calculate grades, and what grades and statistics are released to your users.

Steps to Getting Started
1. Know what type of grading system you are going to be using: Points, Weighted or Formula
2. Run the Grades Setup Wizard
3. Set up a Grade Scheme if you are going to use something other than the Percentage scheme (This is optional, you do not have to set up a grade scheme)
4. Create Categories and Items as needed

Accessing the Grades Tool
Access the Grades tool by clicking on the Grades link on your course navigation bar.

1. Log into BOLT at https://bolt.bloomu.edu
2. Click on a course name in the My Courses widget
3. Click Grades on the Course Navigation bar